

Charnwood Community Medical Group – Dr Hanlon and Partners Patient Participation Group (PPG)

- 1) **Chairman's welcome** – Mick welcomed us on a very warm afternoon. Future hybrid meetings will be using TEAMS instead of Zoom. TEAMS is more secure, it's the platform that the Practice and NHS use for video conferencing. You don't have to download anything from the internet – just click on the link. It may be possible to set up a practice run before the meeting.
- 2) **Those present** – Mick Gregory (Chair), Helen Davison (Vice Chair), Carole Jefferson (Secretary), Anne Lockley, David Jefferson, David Meredith, Melissa Hadfield, Paul Hanlon (Business Partner and SIRO - Charnwood Community Medical Group (Practice).
- 3) **Apologies received**, Bhasker Khatri, Emilene Zitkus, Ian Farnfield, Nic Cawry, Peter Lewis, Sandra Mould, Shirley Siriwardena.
- 4) **Emergency Awareness session**
 - a) Mick showed us a short power point presentation which covered points to be addressed during this session.
 - b) Heart Attack and Cardiac arrest – the difference between the two
 - i) How to help a person exhibiting signs of both including the use of CPR and defibrillators
 - ii) Mick demonstrated and volunteers had a go.
 - iii) Techniques to use for adults, young children and babies
 - iv) The recovery position. Again, this was explained and then demonstrated
 - c) Choking
 - i) Techniques to help a person who is choking

This session was extremely useful and practical. Even those who didn't take part with the practical sessions, were more able to instruct someone else how to help. In an emergency where someone isn't responsive, every second counts. Thank you, Mick,

5) Practice News

- a) Paul gave a quick update.
 - i) The letter to patients which was mentioned at our last meeting has been drafted and will come to us for comment.
 - ii) Recently, a lot of work has been carried out for compliance. A number of necessary audits have been completed. This is part of the Practice Management cycle but will also provide evidence for a future CQC inspection.
 - iii) The team needs a period of time for consolidation and stability

- iv) Q – Earwax removal?
- v) A – contact the surgery and advice for self-help will be offered. Syringing may be offered. Micro suction is not available

b) Advert – The Lions Club Green bottles are very useful. They can contain information about medication and any other personal details that a nurse/paramedic may need when attending a property. The bottles are kept in the fridge and a sticker is available to place on or near the front door to alert the emergency services to look for one

9 Date of Next meeting – June 20th 2024

10 AOB

11 The meeting closed at 18.35

Thank you everyone, a very good meeting, thank you Paul for setting everything up

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| Minutes agreed and signed as correct..... (Chair) Date..... | | | |

